

# Member Development Panel AGENDA

**DATE:** Thursday 3 April 2014

**TIME:** 7.30 pm

**VENUE:** Committee Room 6,  
Harrow Civic Centre

## **MEMBERSHIP** (Quorum 3)

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**Chairman:** Councillor Yogesh Teli

**Councillors:**

Janet Mote (VC)

Mrinal Choudhury  
Mrs Rekha Shah

Krishna James

## **Reserve Members:**

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1. Paul Osborn
2. Jean Lammiman

1. Kairul Kareema Marikar
2. Varsha Parmar

1. Asad Omar

**Contact:** Manize Talukdar, Democratic & Electoral Services Officer  
Tel: 020 8424 1323 E-mail: [manize.talukdar@harrow.gov.uk](mailto:manize.talukdar@harrow.gov.uk)

# **AGENDA - PART I**

## **1. ATTENDANCE BY RESERVE MEMBERS**

To note the attendance at this meeting of any duly appointed Reserve Members.

Reserve Members may attend meetings:-

- (i) to take the place of an ordinary Member for whom they are a reserve;
- (ii) where the ordinary Member will be absent for the whole of the meeting; and
- (iii) the meeting notes at the start of the meeting at the item 'Reserves' that the Reserve Member is or will be attending as a reserve;
- (iv) if a Reserve Member whose intention to attend has been noted arrives after the commencement of the meeting, then that Reserve Member can only act as a Member from the start of the next item of business on the agenda after his/her arrival.

## **2. DECLARATIONS OF INTEREST**

To receive declarations of disclosable pecuniary or non pecuniary interests, arising from business to be transacted at this meeting, from:

- (a) all Members of the Panel;
- (b) all other Members present.

## **3. MINUTES (Pages 1 - 4)**

That the minutes of the meeting held on 4 February 2014 be taken as read and signed as a correct record.

## **4. PUBLIC QUESTIONS**

To receive any public questions received in accordance with Executive Procedure Rule 50 (Part 4D of the Constitution).

Questions will be asked in the order notice of them was received and there be a time limit of 15 minutes.

**[The deadline for receipt of public questions is 3.00 pm, 31 March 2014. Questions should be sent to [publicquestions@harrow.gov.uk](mailto:publicquestions@harrow.gov.uk)**

**No person may submit more than one question].**

## **5. PETITIONS**

To receive petitions (if any) submitted by members of the public/Councillors under the provisions of Executive Procedure Rule 48 (Part 4D of the Constitution).

## **6. DEPUTATIONS**

To receive deputations (if any) under the provisions of Executive Procedure Rule 49 (Part 4D of the Constitution).

**7. INFORMATION REPORT: MEMBER DEVELOPMENT PROGRAMME UPDATE**  
(Pages 5 - 10)

Report of Divisional Director of Human Resources and Development & Shared Services.

**8. ACCREDITATION** (Pages 11 - 56)

Report of Divisional Director of Human Resources and Development & Shared Services.

**9. PLANS FOR MEMBER INDUCTION 2014** (Pages 57 - 66)

Report of Divisional Director of Human Resources and Development & Shared Services.

**10. DATE OF NEXT MEETING**

**AGENDA - PART II - NIL**

**\* DATA PROTECTION ACT NOTICE**

The Council will audio record item 4 (Public Questions) and will place the audio recording on the Council's website, which will be accessible to all.

[**Note:** The questions and answers will not be reproduced in the minutes.]